ST WENN PARISH COUNCIL
Tolcarne,
Trebarwith Road,
Delabole. PL33 9DB.
S. Theobald. Clerk / RFO.

Dear Councillors,
I hereby give you notice that the meeting of The Policy Committee of St Wenn Parish Council will be held on 16th September **at 7pm in the WI Hall, St Wenn.**

The Members of this committee are hereby summoned to attend for the purpose of considering and recommending to Full Council the business about to be transacted at the meeting as set out hereunder.
Yours sincerely,

S. Theobald. Clerk/RFO.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

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1. **Persons Present / Apologies:**
   To **NOTE** persons present and **RECEIVE** apologies for absence.

2. **To RECEIVE any Declarations of Interest from Members / Dispensations.**
   To **RECEIVE** any Declarations of Interest from Members and **RESOLVE** to grant any requests for Dispensations in line with the Councillor's Code of Conduct 2012.

3. **Public Participation:**
   To **RECEIVE** comments from Members of the Public[1]

4. To **REVIEW** and **CONSIDER** recommendations to be made to Full Council concerning the Terms of Reference and Obligations contained within
   a. Councillors Code of Conduct.
   b. Standing Orders

1This provides an opportunity for members of the public to raise questions about, and comment upon, items on the agenda. Total time allowed will be 15 minutes (limit of 5 minutes per person) which may be varied at the Chairman's discretion.

c. Financial Management
d. Financial Risk Management
e. Asset Register
f. Council Policy on Risk Management.
g. Complaints Policy.

Part 2.
This session is held with Press and Public being excluded from the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960 for the following item of business on the grounds that it may involve the likely disclosure of confidential and exempt information.

1. Staff Appraisal.

Signed: Susan J Theobald. Clerk/RFO
Dated: 11th September 2025.