ST WENN PARISH COUNCIL

Full Meeting of Council – 10th March 2026.

26/03 2593	**Persons Present:** Cllr. C. Shapter, Chairman, Cllr. M. Doughty, Cllr. S. Pedlar, Cwll. Cllr. R. O'Connor.	
26/03 2594	**Apologies for Absence:** Cllr. N. Hawkey (Illness) Cllr. T. Lock (Family matter) In Attendance: S. Theobald, Clerk and Minute taker. 2 Members of the Public.	
2595	**Declarations of Interest / Dispensations:** None.	
26/03 2596	**Chairman's Welcome:** Cllr. Shapter welcomed those present to this meeting. Cllr. Shapter expressed this Council's sadness at the passing of Sam Brain. He went on to say that Sam Brain, as Vice Chairman, had been his 'right hand man' and a very good Councillor, he will be sorely missed.	
26/03 2597	**Cornwall Councillor's Report:** Cllr. O'Connor's full report is filed with these Minutes and can be read on the Parish Website.	
26/03 2598	**Public Participation:** The first speaker echoed Cllr. Shapter's sentiments and said Sam Brain would be missed for many reasons. The speaker thanked Councillors and the Clerk for keeping the business of Council going whilst new persons could be found to bring St Wenn Parish Council 'up to full strength' by filling the two vacant Councillor places. The speaker was pleased to see that several younger people were now on the Council. The speaker asked that all residents of the Parish report serious potholes direct to Cornwall Council as only through this means would repairs be carried out. The next speaker requested that action be taken to get the van, apparently dumped in the car park, be removed as it had been in the same position for several months. Standing Orders now applied.	
26/03 2599	**Election of Vice Chairman:** Left on the table until the April meeting when, it was hoped, all Councillors would be present.	
26/03 2600	**Council Meeting Minutes 10th February 2026:** Minutes of the meeting of St Wenn Parish Council, having been previously circulated, and taken as read, be approved and signed. Proposed by Cllr. Shapter, seconded by Cllr. Pedlar. Agreed unanimously and signed by the Chairman.	

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Parish Clerk: S. Theobald
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26/03 2601	**Planning Applications for Consultation and any that may arrive:** None at this time.	
26/03 2602	**Planning decisions received from Cornwall Council:** Approved / Refused. None at this time.	
26/03 2603	**Finance Reports: 10th March 2026.** It was **RESOLVED** to adopt the Finance Reports as above including budget v actual and expenditure to date, and authorise the payments of accounts outstanding in the sum of £526.66 and **AGREE** the bank reconciliation so presented. Cllr. Shapter had scrutinised these accounts prior to the meeting. Cllr. Shapter proposed adoption of these accounts, seconded by Cllr. Doughty and agreed unanimously.	
26/03 2604	**Co-option:** Mr. Terence Bourton presented himself to Council. It was agreed, without a vote, that he be co-opted onto this Council. Mr. Bourton signed his Declaration of Office as Councillor, this was witnessed by the Clerk, and took his place 'at the table'.	
26/03 2605	**Lloyds Bank:** The Clerk brought to Councillor's attention the need to update the bank mandate as it was now out of date, two persons named and authorised as having access to the bank accounts had left the Council. It was agreed by all that this be done forthwith.	
26/03 2606	**Clerk's Report:** Councillors were reminded that under Minute reference 25/11/2538 of 11th November 2025 it was agreed that a further £5000 be transferred to the 32 Day Account in February / March 2026 if funds were available. Having noted today's account balance of £15,638.48 Cllr. Shapter proposed £5000 be transferred and held as 'earmarked reserve' to cover future projects and essential maintenance. This was seconded by Cllr. Doughty and agreed unanimously.	
26/03 2607	**Website:** It was to be hoped that the new website, currently being built, would go 'live' within the next 28 days. Clerk to contact SeaDog IT to ascertain progress.	
2608	**St Wenn Primary School: Hard Play Area:** It was noted that 'snagging' will soon be carried out by the installers.	
26/03 2609	**Signposts:** As soon as better weather comes and the roadside bank at Polgrain turn dries out Cllr. Shapter and another Councillor would investigate the removal, if possible, of the broken arm to facilitate the fabrication and installation of a new arm.	

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26/03 2610	**Defibrillator Training:** To be organised for late April/ early May.	
2611	**Correspondence:** All correspondence sent via e-mail to Councillors in the past month.	
26/03 2612	**Matters of Public Interest:** Item for next agenda to be forwarded to the Clerk by 5th April latest. **Date of next meeting:** Tuesday, 14th April 2026.	
	There being no further business, the Chairman closed the meeting at 8.30 pm.	

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