ST WENN PARISH COUNCIL

Annual Meeting of Council – 12th May 20256

26/05 2630	**Persons Present:** Cllr. C. Shapter, Chairman, Cllr. N. Hawkey Vice Chairman, Cllr. T. Lock, Cllr. T. Bourton.	
26/05 2631	**Apologies for Absence:** Cllrs. S. Pedlar, M. Doughty (Work) Cwll. Cllr. R. O'Connor Prior engagement. In Attendance: S. Theobald, Clerk and Minute taker. 3 Members of the Public.	
2632	**Declarations of Interest / Dispensations:** None.	
26/05 2633	**Chairman's Welcome:** Cllr. Shapter welcomed those present and noted that with 4 Councillors present this meeting was quorate.	
26/05 2634	**Cornwall Councillor's Report:** In the absence of Cornwall Councillor Rowland O'Connor his report was read out by the Clerk and can be found filed with these Minutes and on the website.	
26/05 2635	**Public Participation:** The first speaker asked if a booking system should be set up for members of the public wishing to use the school's Multi Use Games Area out of school hours? Should a 'pay to play' cost / donation be put in place? To be discussed on next agenda. The next speaker had acquired three sets of cast iron bench ends and asked if they could be introduced, when refurbished, as a rest area for the public on the vacant end of the car park. Further discussion at next meeting. The last speaker requested that the 'Covid' signs be removed from the car park. This was agreed. Standing Orders now applied.	
26/05 2636	**Council Meeting Minutes 14th April 2026:** Minutes of the meeting of St Wenn Parish Council, having been previously circulated, and taken as read, be approved and signed. Proposed by Cllr. Lock, seconded by Cllr. Bourton and agreed unanimously. Duly signed by the Chairman. No matters arising.	
2637	**Planning Applications for Consultation and any that may arrive:** None at this time.	
2638	**Planning decisions received from Cornwall Council:** Approved / Refused. None at this time.	

Parish Clerk: S. Theobald
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26/05 2639	**Election of Chairman:** Cllr Shapter was nominated to stand for the coming year. Accepted. Cllr. Bourton proposed that Cllr. Shapter continue as Chairman, seconded by Cllr. Lock and agreed unanimously. Cllr. Shapter duly signed his Acceptance of Office.	
26/05 2640	**Election of Vice Chairman:** Cllr Hawkey was nominated by Cllr. Shapter. Accepted. Cllr. Shapter proposed that Cllr. Hawkey serve for the coming year. Seconded by Cllr. Lock and agreed unanimously. Cllr. Hawkey duly signed his Acceptance of Office.	
26/05 2641	**Finance Reports: 12th May 2026.** It was **RESOLVED** to adopt the Finance Reports as above including budget v actual and expenditure to date, and authorise the payments of accounts outstanding in the sum of £14490.59 and **AGREE** the bank reconciliation so presented. Councillors had scrutinised these accounts during the meeting. Cllr. Lock proposed adoption of these accounts, seconded by Cllr. Hawkey and agreed unanimously.	
26/05 2642	**Annual Governance Statement:** it was Resolved that the Annual Governance Statement be approved. Proposed by Cllr. Lock, and seconded by Cllr. Shapter. Unanimous vote in favour.	
26/05 2643	**Accounting Statement:** It was resolved that the Accounting Statement 2025 – 2026 be approved. Proposed by Cllr. Shapter, and seconded by Cllr. Lock. Unanimous vote in favour.	
26/05 2644	**Conflict of Interest with BDO:** It was agreed that Councillors had no Conflicts of Interest with BDO LLP. Signed by the Chairman.	
26/05 2645	**Lloyds Bank:** The Clerk had still to confirm if the change of mandate had been successfully completed.	
26/05 2646	**Clerk's Report:** The Clerk reported that a request for a grant from St Wenn Church for church yard maintenance had been received too late for discussion at this meeting. For next agenda.	
26/05 2647	**Website:** The Clerk reported that the new website had gone 'live' on Friday, 8th May and that she would send passwords and instructions via text to set up the new e-mail addresses to Cllrs. Shapter, Lock and Hawkey in the coming days. New passwords for Cllrs. Bourton, Pedlar, and Doughty would follow on Dave Cromie's return from leave.	Clerk.
26/05 2648	**St Wenn Primary School: Hard Play Area:** as discussed in the Public Session.	
26/05 2649	**Defibrillator Training:** Clerk to get date for this training for next meeting.	

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26/05 2650	**Correspondence:** All correspondence of interest had been sent to Councillors via e-mail.	
26/05 2651	**Matters of Public Interest:** MUGA Booking, Rest area, Car Park Entrance, St Wenn Church grant, car park flower planters.	
26/05 2652	**Date of next meeting:** Full Meeting of Council 7.30pm, Tuesday, 9th June 2026. 7.30pm There being no further business, the Chairman closed the meeting at 8.40. **Annual Parish Meeting,** scheduled for 6.30pm on the above date: No Parishioners attended. Nothing Minuted.	

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